

CGPA Board Meeting Minutes Draft, September 12, 2016

Date: September 12, 2016

Attendance: Aida Cabecinha, Stephen Gillies, John Sherry, Joan-Dianne Smith, Ken Schwartz, Kasra Khorasani , Jane Mitchell , Wendy Wildfong
From First Stage: Jessica Kerr, Doug Rosser, Sue Munro

Regrets: Rowan Sharkey, Colleen Wilkie, Ward Yuzda, Andre Roch

President/Chair: Kasra Khorasani

Secretary: Wendy Wildfong

Minutes: Motion moved by Kas, seconded by Aida that the minutes of the August board meeting be approved as circulated.

Agenda:

1. Due to noticeable reduction in attendance on Sunday night seminars, Kas suggests we return to free attendance including non-members. TIG is sponsoring the program so we can do that. Given that the amount of revenue added is not worth the reduction in potential members. All agree the goal is to increase traffic. Jessica and Kas will put an announcement email together. Kas made this a motion, seconded by Joan-Dianne, passed unanimously.
2. Board composition, vacancies and nomination process.
Resignations.
 - **Board Composition:** We have more than 4 leaving the board. Rowan, Colleen, Wendy, Jane and perhaps Ward are stepping down. Joan-Dianne will stay to be a voice of the past, but less active. Important to get together a working group. A mix of experience, geographical locale and a variety of fields to be considered. Reach out to Calgary, the east and Vancouver for regional representation.

- In terms of process, the annual meeting will occur at the conference, members will nominate directors from the floor and well as a nominating committee to recommend a slate of potential directors to fill the vacancies as well as give members the opportunity to recommend. Kas asks present members to join him in a nominating committee along with one non-board member rep . Andre will join this committee. Colleen had documents that lay out a process to be used and will be re-used by the working group. E-mail membership at large regarding this?. Brainstorming potential committee members: Maureen, Lois Edmund from Winnipeg, Jim Merchant, Deborah Schwartz?

3. Joan-Dianne report from Steering Committee:

- As of now registration is 23 for full conference, 8 for 1 day and 18 for Thursday and 6 for just the Friday. Thursday is busiest day. Large number of presenters have not registered approx. 10. Registration picked up after Labour Day. The break –even point is 130 souls, as a combination of all the days.
- Survey Monkey response: Good response rate. Jackie is enthusiastic for Halifax and offers space. 7 yes 15 no 11 maybe. John questions research about bringing those who live in the north. Kas has the idea that increase of funds from patron members could be applied to attendees from the north. Another strategy might be flying people to various more remote locations for experiential group days. Vancouver to Prince George for eg. Calgary to Winnipeg eg. Spread talent throughout the country through ETGs.

4. Stephen re: working group on contractual relationship between CGPA and external entities.

- He has asked for responses from the working group members by next Monday. Stephen will collate responses and have a single call and have recommendations for the board next month.

5. Susan Farrow has offered for her home for a party.

- Rather than later, go at the end of day for cocktail hour and then people would break off for dinner etc. She might take care of catering and drinks as a donation to CGPA. Details to follow.

6. Next meeting will be at the conference. Tuesday, October 18, 6pm.